



VOLUNTEER ORIENTATION CHECKLIST/SIGN OFF SHEET

Volunteer Name	Orientation Date
General Volunteer Information	Orientation/Department Standards
History of St. Paul's	Parking
Eden	Dress Code
Mission , Vision, Values of St. Paul's	Name Badges
Campus Locations	Attendance, Recording Hours
St. Paul's Auxiliary	Personal Property
Equal Opportunity	Calling Off
The St. Paul's Volunteer	Telephone/Electronic Devices Usage
Required Forms	Change Name or Address
We Count on You	Smoking
Safety Training	Meals
Accidents or Injuries	Volunteer Recognition
Elopement Risks/Frequent Falls	Gratuities
Fire Alarms	Document Witness
Hazardous Materials	Harassment
Police and Security Policies	Workplace Violence
Disaster Preparedness	Drug and Alcohol Use
Evacuation	Volunteer Service Descriptions
Wheel Chair Safety Use/Procedure	Inservice Training
Volunteer Education/Infection Control	Equal Opportunity
Handwashing	What Volunteers Can and Cannot Do
Residents Rights	
Resident Abuse, Neglect and Misappropriation of Resident Property	
Volunteering with Alzheimer's and Dementia Residents	
<i>I have completed St. Paul's volunteer orientation. I received my Volunteer Handbook and understand the importance of reading it. I will ask questions if I do not fully understand because of the important information provided to me.</i>	
VOLUNTEER SIGNATURE:	VOLUNTEER BIRTHDATE:
VOLUNTEER NUMBER:	

Director of Volunteer Services

Date